

WEBSITE DEVELOPMENT PROJECT AGREEMENT

This Website Development Project Agreement ("Agreement") is entered into between:

Developer / Service Provider: _____

Client Name: _____

Business / Organization: _____

Email: _____

Phone / WhatsApp: _____

Project Start Date: _____

This Agreement defines the terms and conditions under which the Developer will design, develop, and deliver the website selected by the Client below.

1. SELECT YOUR WEBSITE PACKAGE

Please select ONE package only:

☐ STARTER — Professional Website

- Total Project Fee: NPR 20,000
- Advance Payment: NPR 2,000
- Remaining Balance: NPR 18,000
- Estimated Delivery: 3-7 days

☐ BUSINESS — Multi-Page Website

- Total Project Fee: NPR 48,000
- Advance Payment: NPR 5,000
- Remaining Balance: NPR 43,000
- Estimated Delivery: 2-3 weeks

☐ E-COMMERCE — E-Commerce Website

- Total Project Fee: Starting from NPR 70,000+
- Advance Payment: Starting from NPR 10,000+
- Remaining Balance: Balance based on the final agreed project scope
- Estimated Delivery: 3-8 weeks

2. ADVANCE PAYMENT SELECTION

The Client agrees to pay the applicable advance payment for the package selected above before development work begins. Please select ONE advance payment option:

☐ STARTER ADVANCE — NPR 2,000

☐ BUSINESS ADVANCE — NPR 5,000

☐ E-COMMERCE ADVANCE — NPR 10,000+

Final advance amount will be confirmed based on the agreed project scope.

Selected Website Package: _____

Agreed Total Project Fee: NPR _____

Agreed Advance Payment: NPR _____

Remaining Balance: NPR _____

3. PROJECT SCOPE

The Developer agrees to design and develop the website according to the package selected by the Client and the features included in the agreed project scope. The final project scope may include, depending on the selected package:

- Website design and development
- Responsive design for mobile, tablet, and desktop
- Custom branding and visual design
- Pages and sections agreed upon by both parties
- Contact and inquiry forms
- WhatsApp integration
- SEO setup
- Analytics integration
- CMS or blog functionality
- E-commerce functionality
- Payment gateway integration
- Product and inventory management
- Admin dashboard
- Other features specifically agreed upon in writing

Any feature, functionality, page, integration, or service that is not included in the selected package or agreed project scope may be treated as an additional service and may require an additional fee.

4. PAYMENT TERMS

The Client agrees to pay the applicable advance payment before the Developer begins the project. The advance payment confirms the Client's intention to proceed with the project and allows the Developer to allocate time and resources to the project. The remaining project balance must be paid upon completion of the agreed project scope and before final handover, transfer of ownership, or final deployment of the completed website, unless otherwise agreed in writing.

For projects requiring significant third-party expenses, including but not limited to hosting, premium domains, paid plugins, APIs, software licenses, payment gateway charges, or other external services, such costs may be charged separately to the Client unless explicitly included in the project fee.

5. 24-HOUR CANCELLATION AND REFUND POLICY

The Client has a 24-hour cancellation period beginning from the time this Agreement is signed and the advance payment is received. During this 24-hour period, the Client may request cancellation of the project in writing. If the Client cancels the project within the 24-hour cancellation period, the advance payment will be refunded. After the 24-hour cancellation period has expired, the advance payment becomes nonrefundable. If the Client chooses to cancel, pause, or terminate the project after the 24-hour cancellation period, the advance payment will not be returned. The project may be considered terminated, and any work already completed or resources already allocated by the Developer will not create an obligation to refund the advance payment. Any refund, if applicable, will be processed using the original payment method where reasonably possible.

6. CLIENT-INITIATED PROJECT TERMINATION

If the Client decides to stop or terminate the project after the 24-hour cancellation period:

- The advance payment will be retained by the Developer and will not be refundable.
- The project will be considered terminated or cancelled.
- The Developer will have no obligation to continue development after termination.

- Any completed or partially completed work may remain with the Developer unless otherwise agreed in writing.
- Any outstanding approved costs incurred specifically for the Client's project may remain payable by the Client.

If the Client has already paid an amount beyond the agreed advance payment, the parties will discuss the treatment of that amount based on the work completed, expenses incurred, and the terms agreed between both parties.

7. CLIENT RESPONSIBILITIES

The Client agrees to provide all necessary materials and information required to complete the project, including where applicable:

- Logo and brand assets
- Text and written content
- Images and videos
- Product information
- Business information
- Contact details
- Social media links
- Domain and hosting access
- Required third-party account access
- Feedback and approvals

Delays in providing required content, information, access, or approvals may affect the estimated delivery timeline. The Developer will not be responsible for delays caused by the Client's failure to provide required materials, feedback, approvals, or access in a timely manner.

8. REVISIONS AND APPROVALS

The number of revisions included in the project will depend on the selected package and the agreed project scope. Revisions refer to reasonable changes to the agreed design or content. Requests that substantially change the original project scope, design direction, functionality, or requirements may be treated as additional work and may require additional charges. The Developer will communicate any additional charges to the Client before beginning the additional work. The Client agrees to review the website and provide feedback within a reasonable period of time.

9. DELIVERY TIMELINE

The estimated delivery timeline will depend on the selected package:

- Starter: 3–7 days
- Business: 2–3 weeks
- E-Commerce: 3–8 weeks

The delivery timeline begins after:

1. The Agreement has been signed.
2. The required advance payment has been received.
3. The Developer has received the necessary project information, content, assets, and access required to begin development.

Estimated delivery dates may change due to delayed client feedback, content submission, third-party services, technical issues, or additional requirements requested by the Client.

10. DOMAIN, HOSTING, AND THIRD-PARTY SERVICES

Domain registration, hosting, premium themes, plugins, APIs, payment gateway charges, software licenses, email services, and other third-party services are not included unless specifically stated in the project scope. Where applicable, these services may be purchased and maintained by the Client. The Developer may assist with setup and configuration but is not responsible for service interruptions, pricing changes, account suspension, or policy changes caused by third-party service providers.

11. E-COMMERCE PROJECT TERMS

For E-Commerce projects, the final project price will depend on the agreed scope and requirements. The final price may vary depending on:

- Number of products
- Product categories
- Payment gateway integration
- eSewa, Khalti, Stripe, or other payment systems
- Shipping and delivery requirements
- Inventory management
- Advanced admin functionality
- Custom integrations
- Third-party services
- Additional custom functionality

The final E-Commerce project scope and total price will be confirmed and agreed upon by both parties before development begins.

12. OWNERSHIP AND FINAL HANDOVER

Upon full payment of the agreed project fee, the Client will receive the agreed final website and applicable project files or access as specified in the project scope. Until the full project balance has been paid, the Developer retains the right to withhold final handover, deployment, or transfer of project ownership. Third-party assets, software, plugins, templates, fonts, APIs, or licensed materials remain subject to their respective licensing terms.

13. DEVELOPER PORTFOLIO RIGHTS

Unless the Client requests otherwise in writing, the Developer may display the completed website as part of their professional portfolio, case studies, or promotional materials. If the project contains confidential information or the Client requires the website to remain private, both parties may agree in writing that the Developer will not publicly display the project.

14. PROJECT COMMUNICATION

Official project communication may take place through agreed communication channels, including email, WhatsApp, or other mutually agreed platforms. Important project decisions, approvals, scope changes, and payment agreements should be confirmed in writing to avoid misunderstandings.

15. SCOPE CHANGES AND ADDITIONAL WORK

Any request that falls outside the original agreed project scope may be considered additional work. Additional work may include:

- Extra pages
- New features
- Custom functionality
- Additional integrations
- Major redesigns

- Additional revisions beyond the agreed limit
- Advanced animations
- Custom admin functionality
- Additional e-commerce features

Additional work will be discussed with the Client and may require a separate fee and/or additional delivery time. No additional work requiring additional payment will be started without the Client's approval.

16. PROJECT COMPLETION

The project will be considered completed when the agreed features and requirements have been implemented and the website is ready for final review or deployment. The Client agrees to review the completed project and communicate any issues related to the agreed scope. Any request for new features or changes outside the original agreed scope after completion may be treated as additional work.

17. AGREEMENT AND CLIENT ACKNOWLEDGEMENT

By signing this Agreement and selecting a website package, the Client confirms that they:

- ☐ Have selected the website package they want to purchase.
- ☐ Understand the total project fee and applicable advance payment.
- ☐ Understand that the advance payment is required before development begins.
- ☐ Understand that they have a 24-hour cancellation period after signing the Agreement and payment of the advance.
- ☐ Understand that if they cancel within the 24-hour cancellation period, the advance payment will be refunded.
- ☐ Understand that after the 24-hour cancellation period, the advance payment becomes non-refundable.
- ☐ Understand that cancelling or terminating the project after the 24-hour period may result in the project being terminated without a refund of the advance payment.
- ☐ Understand that additional work outside the agreed project scope may require additional payment.
- ☐ Agree to provide the required content, materials, information, feedback, and access necessary for the project.
- ☐ Have read, understood, and agreed to the terms and conditions of this Agreement.

18. SIGNATURES

DEVELOPER / SERVICE PROVIDER

Name: _____

Signature: _____

Date: _____

CLIENT

Name: _____

Business / Organization: _____

Signature: _____

Date: _____

FINAL PROJECT SELECTION

Selected Package:

- ☐ STARTER — NPR 20,000
- ☐ BUSINESS — NPR 48,000
- ☐ E-COMMERCE — Starting from NPR 70,000+

Agreed Advance Payment: NPR _____

Agreed Remaining Balance: NPR _____

Agreed Project Start Date: _____

Estimated Delivery Date: _____

Client Confirmation: I confirm that I have selected the package marked above and agree to the project scope, payment terms, cancellation policy, refund policy, and other terms stated in this Agreement.

Client Signature: _____

Date: _____